

SAMPLE LETTER

Key to Notes

1. Connection to legislator, if applicable
2. Statement about the issue
3. Writer's personal interest
4. Name of issue or bill number
5. Request for action
6. Thank you, if appropriate
7. Contact for more information

Mary Little
1122 Brown Street
Anywhere, Georgia 11111

The Honorable Susan Ray
Senator, District 60
State Capitol
Atlanta, Georgia 30334

Dear Senator Ray:

My parents and I have lived in Senate District 60 for fourteen years **(1)** and want to thank you for your leadership on the Health and Human Services Committee in making Georgia a better place for seniors to live. **(6)**

It is because of your past support that I am writing you. In 2003 the General Assembly passed legislation requiring the licensure of adult day centers. These are facilities which serve adults over age 60 with services in either a social or medical model. **(2)** However, this law (Ga. Code 49-6-1 and following sections) **[4]** was written to become effective upon funding. Unfortunately, the General Assembly has not yet allocated funds for the Department of Human Resources to hire staff to license and monitor adult day centers.

The stated intent of this law is to ensure quality adult day services, but of course the availability of such services may be instrumental in providing just what is needed to prolong independence and keep an adult out of an institutional setting. **(2)** These are just two of the reasons that the Coalition of Advocates for Georgia's Elderly (COAGE) has made this funding request one of its priorities for the 2007 General Assembly.

I am writing to ask that you support the funding of the licensure of adult day centers. **(5)** My understanding is that an appropriation of \$400,000 would enable Georgia to have a sufficiently regulated adult day services. **(4)** Since my 80 year-old mother is a perfect example of an adult who could prolong her independence by utilizing adult day services (in this case, a limited

medical model), I am anxious for her community and others to be assured that quality adult day services, monitored by the state, are available. **(3)**

I am aware that you and your fellow legislators are faced with many challenges in determining the state budget. Nevertheless, I think that an allocation of \$400,000 to regulate adult day centers would be an excellent investment, one which would add a valuable option to the continuum of services available to senior citizens like my mother. **(3)** I would also appreciate your sharing my request with other senators who might be able to help. **(5)** In order to assist you and your fellow legislators in understanding and supporting the regulation of adult day services, I am enclosing a fact sheet on the issue. **(4)**

Thank you again for your past support. **(6)** Please work to see that the regulation of adult day care services is funded. If you have any questions, please give me a call at (912) 888-8888. **(7)** I look forward to receiving a reply from you on whether you will be able to help Georgia's seniors and COAGE on this issue.

Sincerely,

Mary Little